

**WEST FERRIS RINGETTE ASSOCIATION
MINUTES OF MEETING**

**February 24, 2020 at 6:00pm
IG Wealth, 1350 Fisher St, Main floor, North Bay, ON**

Name	Position	Attended	Regrets	Name	Position	Attended	Regrets
Carrie Read	President	x		Shawnah Smales	Equipment Coordinator	x	
Kelli Pace	Past President		x	Lori King	Web Director		x
Sylvie Gribbon	Vice President		x				
Mark Webster	Treasurer	x		Stephen Hamilton/Jeff Graham	Referee-in-Chief		x
Dee Johnson	Ice Director		x	Brennain Lloyd	Publicity Director	x	
Barb Guay	Registrar		x	Meaghan Spykerman	Technical Coordinator	x	
Lorrie Nolan	House League Director	x		Leslie King	Sponsorship Coordinator		x
Erin Johns	Rep Director	x		Niko Gregorin	Tournament Coordinator	x	
Trina Palmieri	Secretary	x					
Claire Periard	Ways & Means Coordinator		x				

Call to Order: 6:06pm

Agenda Item	Key Points of Discussion	Action	Status – Contact Person
Additions & Adoption of Agenda	- Minutes from January 2020 meeting were reviewed by the group. The minutes will be posted on the website as reviewed.	Motion: “To approve the minutes from the January 2020 meeting.” Motioned by Meaghan and seconded by Mark. All in favour. Carried.	
Action Items from Previous meeting	1) Summer ringette camp-Great response from WFRA about NRS summer camp and NRS will confirm ice and confirm with us by Feb		

	<p>28. They will organize the camp and our role is to promote it.</p> <p>2) Carrie asked Trina to follow-up on house league policies that had been updated at earlier meeting on picking up players, and ensure it is updated.</p>	2)Trina will update the house-league policy and ensure it posted on WFRA website.	
Treasurer's Report (Mark Webster)	<p>1)Ice invoices have been sent to groups and waiting for payments. Discussed need to make commitment on how to generate some revenue with rink dividers for U8 group. Finalized raffle last week and will disperse funds to teams and apply to next invoices.</p> <p>2) Still waiting for some players to pay registration and will need to follow-up with families.</p>		
Publicity Director's Report (Brennain Lloyd)	<p>1)Practice pinnies-reviewed quote from Kings-\$24.00/pinnie and need approx 100. Could be very costly and will await quote from another supplier.</p> <p>2)Come Try Ringette event-discussion on dates to accommodate ice for CTR in April. Important to have it following Regionals with increased interest in the sport. Confirmation to have CTR on April 7-6:15pm for under ages under 13 and 7:15pm 14 and over/adults (teens and adults).</p> <p>3) WFRA will not be looking at hiring summer students for a ringette program-NRS to organize.</p> <p>4) In follow-up to our last discussion on the logo / brand / design specs outline, Brennain visited Kings and Source for Sports and discussed the embroidery/detail interface, and basically found that there is not a problem going to smaller sizes with full detail, but they both recommended against going to the ultra-small sizes that start to lose detail in the gear. Lori is reviewing the colour specs for consistency between the vector files for the 2 different logos, and ensure that the blue in 63's is the same as the blue in birthplace crest. She revised the logo/design specifications and the logo policy. The 2 major changes are to remove the middle-sized category, and ensure there is approval by two of the four specified Board members for any variance of the policy (ie. dropping or swapping colours).</p> <p>5) House league surveys-Reviewed survey results and comments. Discussion about more practices next season and run more "clinics". We need to find way</p>	<p>Action: Sylvie will bring quotes for variety of different pinnie options from other local suppliers to our next meeting and group will make final decision on this purchase.</p> <p>Action: Carrie, Dee and Erin will confirm dates with arena and Brennain will communicate to WFRA Association.</p> <p>Action: The logo policy will be distributed to suppliers by Brennain and to rep teams by Erin in the new season. Policy will be added to the website.</p>	

	to keep our house league players.		
President's Report	<p>1) Discussed AGM and confirmed date of April 30. Nominations for 2020- President, RIC, Treasurer, Equipment Director, Rep Team Director, Ice Director and House League Director-U14 and above are up for nomination this year. Need to update bylaw for VP and make it opposite the President-even, Vice-President-odd years.</p> <p>2) Year end banquet-Need to talk with Ryan about either April 16 or 23 for our end year banquet at West Ferris. Ensure we can get wi-fi for online registrations and hopefully RAMP is up and running. Have tables set for each team and ensure sponsors are invited. -Need to request nominations for ringette awards and have deadline by March 29 at midnight. Next Executive meeting on March 30, 2020.</p> <p>3) Review transgender policy from RO. The group reviewed language in the policy and ensure everyone is treated fairly. It is up to the discretion of each Association on how the situation is handled (ie. dressing room).</p>	<p>1) Action-Trina to review bylaws and look to update bylaw 7.05 (a) and change election of VP to odd years, and add to 7.05 (b). This can be a bylaw amendment request at the AGM.</p> <p>2) Action-Dee to book room at Pete Palangio for AGM on April 30.</p> <p>2) Action-Lorrie will confirm date with Ryan for WFRA banquet. -Brennain will communicate with WFRA members and request nominations for WFRA ringette awards with due date by March 29. Will be reviewed at next Executive meeting.</p>	
Vice President's Report	Nothing to report.		
Ice Director's Report	Nothing to report.		
Registrar's Report	Nothing to report		
House League Director's Report	<p>-Lorrie now has 3 gym ringette kits with inventory pouch and French and English manuals</p> <p>- We discussed prizes for year-end banquet and suggested gift cards from</p>		

	Skaters North for younger age groups.		
Ways and Means Coordinator's Report (Claire Periard)	Nothing to report.		
Rep Director's Report.	-Requesting coaching applications for rep teams for next season. Will be organizing try-outs for rep teams in April.	.	
Equipment Director's Report	Nothing to report.		
Referee in Chief	Nothing to report.		
Web Director's Report	Nothing to report.		
Technical Coordinator (Meaghan Spykerman)	Medical questionnaire-request voluntary medical information for house-league players; Coaches will have access in case of injury and parent not present.	Action: Defer to next meeting: Emergency contact information, medical condition and medications. Need to find out what RAMP can accommodate.	
Sponsorship Coordinator (Leslie King)	Nothing to report.		
Tournament Coordinator's Report (Niko Gregorin)	Update on Regionals-Schedule is complete but not finalized and Melissa is reviewing for conflicts. 42 teams and 93 games-\$900/registration. -U12-West Ferris team-0900 as opening game on Friday at West Ferris arena. Bunnyfest for 8 teams-11:00-1:00pm on Saturday in West Ferris upstairs. Medals have been ordered. Erin and Meaghan will be doing minor official training before event. Next meeting on March 8/20.		
New Business	-No new business. All addressed in Director reports.		
Adjournment: Next meeting:	Adjourned at 7:47pm. Next meeting: Monday- March 30-6pm -Location: Investors Group office.	There being no further business, the meeting was adjourned at 7:47pm. All in favour.	