

**WEST FERRIS RINGETTE ASSOCIATION  
MINUTES OF MEETING**

**Thursday, Oct 10, 6:30pm  
Pete Palangio Boardroom, North Bay, ON**

Name	Position	Attended	Regrets	Name	Position	Attended	Regrets
Kelli Pace	President	x		Shawnah Smales	Equipment Coordinator		x
Tania Beatty	Vice President	x		Keith Boegel	Web Coordinator		x
Marilyn Ablett	Treasurer		x	Stephen Hamilton	Referee-in-Chief		x
Dee Johnson	Ice Director	x		Brennain Lloyd	Publicity Coordinator		x
Barb Guay	Registrar	x		Karl Giesbrecht	Technical Coordinator		x
Meaghan Spykerman	House League Director	x		Leslie King	Sponsorship Coordinator	x	
Erin Johns	Rep Director	x		Niko Gregorin	Tournament Coordinator		x
Trina Palmieri	Secretary	x					
Claire Periard	Ways & Means Director	x					

**Call to Order:** 6:33pm

Agenda Item	Key Points of Discussion	Action	Status – Contact Person
Additions & Adoption of Agenda	-Minutes from Sept 12, 2018 were reviewed. The minutes will be posted on the website as reviewed.	Motion: “To approve the minutes from Sept 12, 2018.” All in favour.  Action: Keith will post minutes on our WFRA website	
<b>President’s Report</b> (Kelli Pace)	-Kelli provided copies of the current Code of Conduct policy with proposed changes to responsibilities as well as adding a social media component, cell phone and communication protocol. Ringette Ontario’s policy for cell phones is that they are not to be brought into the change rooms, and not left with coaches.	Motion: “To approve the proposed changes to the current Code of Conduct policy.” Motioned by Dee and seconded by Claire. All in favour.  Action: Kelli will have the updated Code of Conduct with proposed changes ready for final review at our next meeting, and then Brennain will communicate to the members.	

<b>Vice President's Report</b> (Tania Beatty)	-Nothing to report.		
<b>Treasurer's Report</b> (Marilyn Ablett)	<p>-Treasurer's report reviewed since Marilyn not present. She wanted to discuss the early registration discount and whether people should lose this discount if late to pay their registration. Currently we have 29 outstanding players to pay their fees-9 have partially paid, 15 have made no payment yet and 5 at the \$99 rate have not made a payment yet. Email has been sent to remind members that registration fees to be paid by October 31, 2018. The group felt that we would revisit the topic of revoking the early bird discount or asking for a minimum deposit at initial registration, dependent on our numbers after October 31 deadline.</p> <p>- We bill Nipissing \$75 per player for insurance/ORAs fees. In the past, we have billed them for all players except the ones that are registered with WFRA. She has found out the Jeff charges all players the same fees, regardless of whether WFRA bills them \$75 or not since easier for his bookkeeping. She proposes that we bill Nipissing \$75 for all their players and then reimburse the players who are on both Nipissing and our house-league teams \$75 each. Hopefully this will encourage more Nipissing players to play house-league!</p> <p>Insurance coverage-Marilyn has reviewed the insurance coverage. WFRA received a bill for \$1460 which provides \$60,000 of coverage. She has clarified that our current insurance policy is a commercial floater actual cost value (ACV) policy which means that we only get reimbursed the depreciated value of the items. We have a \$500 deductible and each item is capped at \$1000. Cap is relevant for shot clocks which are \$1500 - \$2000. The policy is a floater policy which means we are only covered when the equipment is <b>not</b> at our equipment room / office (which makes little sense because the big dollar hit would happen if all the equipment was at Ferris and it burned).</p> <p>-The new proposed policy would have \$20,000 coverage for equipment at WFRA office / equipment room (which might be high but includes the old shot clocks, goalie equipment, jerseys etc. plus all the gear during the summer). Plus \$5000 for floater equipment (which would include the shot clocks and other equipment at Palangio if it burns down or if shot clocks are lost if they are burned when they loaned out). She will find out more about the premium for this proposed policy and report back the group.</p>	<p>Action-Review outstanding accounts after October 31 deadline at next meeting if necessary.</p> <p>Motion: "Any Nipissing and WFRA player will be reimbursed the \$75 insurance, and our Treasurer will keep track of this process." Motioned by Tania and seconded by Erin. All in favour. Barb was in conflict and did not vote.</p> <p>Action: Insurance coverage changes will be confirmed at next meeting.</p>	
<b>Ice Director Report</b> (Dee Johnston)	-The ice schedule up to the end of December has been completed and will be posted on Friday-Oct 12.		
<b>Registrar</b> (Barb Guay)	-We now have 198 registered players with the Association. She is registered all players on the ORA website and making a TRF for house-league players as well. She is still waiting for 2 team agreements and getting MF forms completed by volunteers.		
<b>House League Director's Report</b> (Meaghan Spykerman)	-House League report reviewed		

	-We discussed the topic of moving the U16s into the U19/Open division, and possibly moving up just the second year U16s, specifically with 1 request from a second year U16 player. There are 6-second year U16s registered in the division and 26 players in total. There was discussion about this special request and the group reviewed the numbers, and possible alternatives. Those in conflict did not participate in the final decision.	Motion- "The request by the second year house-league player to move up to the U19/Open division has not been approved. She is welcome to be called up and play in this U19/Open division. All those not in conflict voted in favour of this motion.	
<b>Rep Director's Report</b> (Erin Johns)	<p>-Review U12 Regional team's bench staff proposal-Assistant Dee Johnson, Assistant/Goalie Coach-Dave Bissonnette, Trainer-Sylvie Gribbon. The overage U12 players have been approved by Ringette Ontario to play with this U12 Regional team.</p> <p>-Review U10 Development team's bench proposal-Lynn Johnston as Manager, Shawnah Smales-Assistant Coach. Information has been provided to them on Teamsnap to help with communication with team members.</p> <p>-Request from U19 Coach-Ringette Ontario has confirmed that multiple managers can be listed on the TRF but only 1 on the bench for game play. She would like to list 2 Managers for their bench staff: Kelli Pace and Colleen Parker.</p> <p>-Open team-There has been limited interest at this time and will look at having another tryout next month if there is interest.</p>	<p>Motion: "To approve the U12 bench staff." Motioned by Erin and seconded by Barb. All in favour.</p> <p>Motion: "To approve U10 bench staff." Motioned by Erin and seconded by Dee. All in favour.</p> <p>Motion: "To approve 2 Managers on the U19A bench staff and that extra fees may be incurred." All in favour.</p> <p>Action: Communication to members that Open tryout has been cancelled and to contact Meaghan if interested.</p> <p>-Communication to members to see if any interest in any U14-U19 B/C players to play in Regionals.</p>	
<b>Ways and Means Director's Report</b> (Claire Periard)	-The address has been changed with the bank statements and they are now being sent to her.		
<b>Equipment Director</b> (Shawnah Smales)	-45 bags have been loaned out this season.		
<b>Web Director's Report</b> (Keith Boegel)	Nothing to report		
<b>Referee in Chief</b> (Stephen Hamilton)	-5 new referees on board and referee clinic-Level 1 is confirmed for October 20, 2018.		
<b>Publicity Director</b> (Brennain Lloyd)	Nothing to report.		
<b>Technical Coordinator</b> (Karl Giesbrecht)	Karl requests a list of all 2018/2019 coaches & assistants so I can cross-reference them with last years courses & certs. It seems that coaching staff is largely taking care of qualifications themselves which is awesome but I need to be kept in the loop for accountability. The only submission I have received this season is one vulnerable	Action: Meaghan will forward the list of all house-league coaches and Barb will send him a list of rep team benches.	

	<p>sectors check which is a little concerning... so as soon as I get a list of all coaching staff I'll cross-reference and get in touch with people ASAP if I don't have paperwork.</p> <p>-As Meaghan mentioned there is a MED course running Oct 22 online at 6pm.</p>		
<b>Sponsorship Coordinator</b>	-some new house-league jerseys are being ordered to accommodate all sizes		
<b>Tournament Coordinator's Report</b> (Niko Gregorin)	-Provincials update: The sponsorship letters and packages are going out in the next 2 weeks; not much luck finding program volunteers, the logo is being finalized and other logistics for the Provincials are on time as per Ringette Ontario requirements. Next meeting is scheduled for October 24, 2018.		
<b>New Business</b>	<ol style="list-style-type: none"> <li>1) Deferred from last meeting: Discuss whether we develop a policy on allocation of players with an inter-association team-what percentage of out of town players is appropriate? WFRA will continue to follow the rep policy in place regarding out of association players and will be team specific.</li> <li>2) Communication for Rule of 2 information from Ringette Ontario. The Rule of 2 information has been communicated to house-league and rep coaches. Trina will follow-up with Brennain about communicating this policy to the Association.</li> <li>3) Retention strategies outlined in last meeting by the Recruitment &amp; Retention team were reviewed. Some strategies have been implemented by Meaghan, along with planning some informal education at the rink. There was discussion about retaining referees and ensuring they are evaluated and to look at their pay grid.</li> <li>4) WFRA Raffle-Marilyn is willing to help but will need someone to lead this project.</li> </ol>		
<b>Adjournment:</b> <b>Next meeting:</b>	<p>Adjourned at 8:29pm.</p> <p>Next meeting: November 7, 2018 at 6:30pm, Location: TBD</p>	<p>There being no further business, the meeting was adjourned at 8:29pm.</p> <p>All in favour.</p>	