

**WEST FERRIS RINGETTE ASSOCIATION
MINUTES OF MEETING**

**Wednesday November 7, 2018 6:30pm
Genealogy Room-North Bay Public Library**

Name	Position	Attended	Regrets	Name	Position	Attended	Regrets
Kelli Pace	President	x		Shawnah Smales	Equipment Coordinator	x	
Tania Beatty	Vice President	x		Keith Boegel	Web Director		x
Marilyn Ablett	Treasurer	x		Stephen Hamilton	Referee-in-Chief	x	
Dee Johnson	Ice Director	x		Brennain Lloyd	Publicity Director		x
Barb Guay	Registrar	x		Karl Giesbrecht	Technical Coordinator	x	
Meaghan Spykerman	House League Director	x		Leslie King	Sponsorship Coordinator		x
Erin Johns	Rep Director	x		Niko Gregorin	Tournament Coordinator	x	
Trina Palmieri	Secretary	x					
Claire Periard	Ways & Means Coordinator		x				

Call to Order: 6:38pm

Agenda Item	Key Points of Discussion	Action	Status – Contact Person
Additions & Adoption of Agenda	-Minutes from October 10, 2018 were reviewed. The minutes will be posted on the website as reviewed.	Motion: “To approve the minutes from October 10, 2018.” Motioned by Erin and seconded by Dee. All in favour. Action: Keith will post minutes on our WFRA website	
President’s Report (Kelli Pace)	-Review of Coaching Appointment and Selection policy. This policy is many pages in length and Erin has offered to review the policy and make recommendations at our next meeting for the group. Will review selection process when only 1 applicant as well as panel review requirements for house-league coaches. -Need to plan for the Christmas skate on December 16, 2018.	Action: Erin will review the Coaching Appointment and Selection policy and bring any recommendations for changes to our next meeting. Action: Kelli will ask if Tania can organize the Christmas skate again this year.	
Vice President’s Report (Tania Beatty)	-Nothing to report/		

Treasurer's Report (Marilyn Ablett)	-2018-2019 Budget distributed to group for review. Many of the expense and revenue items have been estimated and we will have more concrete numbers in the new year.		
Ice Director Report (Dee Johnston)	-The ice schedule is complete until the end of December. Discussion around rotating the rep ice time slots.		
Registrar (Barb Guay)	-We now have 214 active, registered players with the Association. She is finalizing all the TRFs along with 2 Team Agreements and ORA fees. ORA fees are approximately \$9301.00.		
House League Director's Report (Meaghan Spykerman)	<p>-waiting for the City to confirm room availability at West Ferris arena and will then finalize house-league team photos-likely with Northern Sports Photography. Erin noted that rep teams-specifically U14, U16, U19 will not require these photos since they have Sudbury players that likely won't attend. Another option for team photos is Lewis Photography-local business.</p> <p>-we have lost some U10 players and will likely move from 4 to 3 teams in the new year. She will likely reshuffle players on teams with this move and will notify parents at the end of November. Discussion about reshuffling the U14/16 teams as well. Will organize a U10 and U14/16 draft in December.</p> <p>-discussed request to carry over scores in the end of season finals-similar to East/West. It was decided to keep the finals as best of 3.</p>	Action: Plan a U10 and U14/16 draft in December to reshuffle teams.	
Rep Director's Report (Erin Johns)	-Great results in the Oshawa tournament and looking forward to the next tournament in Nepean.		
Ways and Means Coordinator's Report (Claire Periard)	Nothing to report.		
Equipment Coordinator (Shannah Smales)	Nothing to report.		
Web Director's Report (Keith Boegel)	Nothing to report.		
Referee in Chief (Stephen Hamilton)	<p>-Remote for shot clock is missing from West Ferris arena and if not found, will need to have another ordered.</p> <p>-Since he was absent at the October meeting, Stephen requested further discussion about the decision not to approve second year U16 player's request to play in U19/Open division. There was some discussion on both sides of this matter and clarification that there is no 3 game maximum rule for players that are called up to play in higher division when needed.</p>	Decision from October meeting on allowing U16 player to move up to U19/Open division will not change. Stephen will clarify with the player and family that she is welcome to be called up and play in the U19/Open division when needed with no 3 game maximum rule.	

Publicity Director (Brennain Lloyd)	-working on logistics for Tag Days which includes getting locations approved and should have the schedule out for sign-up by the end of the week. -story submitted for Overtime on Friday and the focus will be the Oshawa tournament; input is still welcome -bins with promotional materials and visuals now reorganized and will communicate with Shawna to leave in WFRA office -Tournament Committee is still looking for vintage photos -Expecting to send something on Rule of Two to membership and will stand by for direction from Board on this	Action: The updated Code of Conduct can be emailed to the membership along with highlighting such items as the Rule of 2, cell phone and social media policy.	
Technical Coordinator (Karl Giesbrecht)	-Karl has received the list of all house-league and rep coaches and will be communicating with them to ensure they have current credentials.		
Sponsorship Coordinator	Nothing to report		
Tournament Coordinator's Report (Niko Gregorin)	-Provincials update: The logo is being sent to Sofa Communications for final touches and the sponsorship letters and packages will be going out soon.		
New Business	1) Secretary item-Review Action items from previous meeting at outset of current agenda; discuss status-ongoing or complete and how to communicate if an action item for someone not at meeting?	Action: The Secretary will note any action items from the previous meeting as an initial agenda item for the next meeting for review. This may also include action items for Executive member not present at previous meeting.	
Adjournment: Next meeting:	Adjourned at 8:08pm. Next meeting: January 9, 2019, Location: Genealogy Room, North Bay Public Library at 6:30pm	There being no further business, the meeting was adjourned at 8:08pm. All in favour.	