

**WEST FERRIS RINGETTE ASSOCIATION
MINUTES OF MEETING**

**May 28, 2019 6:30pm
Upstairs of West Ferris Arena, North Bay, ON**

Name	Position	Attended	Regrets	Name	Position	Attended	Regrets
Kelli Pace	President	x		Shannah Smales	Equipment Coordinator	x	
Tania Beatty	Vice President		x	Keith Boegel	Web Director		x
Marilyn Ablett	Treasurer	x		Stephen Hamilton	Referee-in-Chief		x
Dee Johnson	Ice Director	x		Brennain Lloyd	Publicity Director	x	
Barb Guay	Registrar	x		Karl Giesbrecht	Technical Coordinator		x
Meaghan Spykerman	House League Director	x		Leslie King	Sponsorship Coordinator	x	
Erin Johns	Rep Director	x		Niko Gregorin	Tournament Coordinator		x
Trina Palmieri	Secretary	x					
Claire Periard	Ways & Means Coordinator		x				

Others in attendance: Carrie Read, Lorri Nolan, Sylvie Gribbon, Mark Webster-Executive for next season

Call to Order: 6:37pm

Agenda Item	Key Points of Discussion	Action	Status – Contact Person
Additions & Adoption of Agenda	-Minutes from March 28, 2019 meeting were reviewed. The minutes will be posted on the website as reviewed.	<p>Motion: “To approve the minutes from March 28, 2019.” Motioned by Meaghan and seconded by Shannah. All in favour.</p> <p>Action: Trina will send Keith minutes to post on our WFRA website</p>	

Action Items from Previous meeting	<p>-Communication about mandatory mouthguard for all players U19 age</p> <p>-Updated WFRA bylaws distributed to Executive/new members</p> <p>-Review role of Treasurer and bookkeeper</p> <p>-Erin to review Coaching Appointment and Selection policy and make recommendations.</p> <p>-Learn to Skate vs Bunnies program</p>	<p>-This will be communicated to membership before conditioning starts, along with reminder about required equipment (ie. Neck guard, mouth guard) and that mouth guards are mandatory with WFRA; along with rule of 2.</p> <p>-Completed.</p> <p>-deferred to New Business item</p> <p>- deferred to next meeting</p> <p>-deferred to next meeting</p>	
President's Report (Kelli Pace)	-discuss ideas for 50 th Anniversary for WFRA in 2020. Suggestion to commemorate at the Regionals held in North Bay in April, 2020.		
Vice President's Report (Tania Beatty)	Recruitment survey was forwarded to the Executive.	Action: Will defer any follow-up on it's findings until next meeting with new Executive.	
Treasurer's Report (Marilyn Ablett)	-Finalizing all financial reports. Profits from Provincials report-\$16314.75 and discussions with Ringette Ontario about whether we are subsidized for some of those costs since Northeast (ie. Ref mileage at \$14617.16).	Action: Update on whether any subsidized monies from Ringette Ontario.	
Ice Director Report (Dee Johnston)	-WFRA will be requesting the same days and times as before-Tuesday, Thursday, Saturday and Sunday; waiting for ice contract in August from City.		
Registrar (Barb Guay)	-45 players registered at the year end banquet and many are still coming in for the May 31 deadline.		
House League Director's Report (Meaghan Spykerman)	- Ringette Ontario is looking to introduce a mandatory coaching certification for house league coaches starting next season. No confirmation on specific requirements at the time of our meeting and Meaghan will keep us updated.	Action- Meaghan to keep the Executive updated on mandatory coaching certification for house league.	
Rep Director's Report (Erin Johns)	<p>1) Email request for 2 Coaching application approvals since our last meeting.</p> <ul style="list-style-type: none"> - Jessica Johnston was approved as U10 Coach for 2019/2020 season. - Laura Slack was approved as Open A Coach for 2019/2020 season. so that she can start exploring who is interested and see if she can come up with a viable team. From there she would present us (The WFRA Executive) her roster and overall team plan. She is aware that the players need to be 	<p>Motion: Erin motions to approve Jessica as U10 Coach for 2019/2020 ringette season. Seconded by Dee Johnson. All in favour via email.</p> <p>Motion: Erin motions to approve Laura as the Open A Coach for 2019/2020 season.</p>	

	<p>registered with RO and has been in contact with Christine Spence (Adult Coordinator NER) as there are different rules for 18+.</p> <p>2) Player movement requests. Please see attached document for specifics on player movement requests. For purposes of confidentiality, this document will not be included on the WFRA website. Those in conflict with each request were not involved in voting.</p> <p>3) Request for Sudbury players to play with U16A team. Neither Sudbury nor Sault Ste. Marie have a U16A team for 2019/2020 season, and Sudbury players were invited to West Ferris tryouts. Our rep policy states that "Out-of-association players may not displace any Association player who is of the correct age and within the calibre expected of the specific Provincial Team they wish to try out for". The U16A coach is requesting 3 Sudbury players-Emma Huzij, Hayley Deschenes and Madison Glogger.</p> <p>-Erin will notify all players about the player movement decisions.</p>	<p>Seconded by Kelli Pace. There were 8 Executive members that responded via email, and all were in favour of the motion and it was carried.</p> <p>Motion: The U14 team be approved to play at the Regional level (B) for the 2019/2020 season. Motioned by Barb and seconded by Dee. All in favour.</p> <p>Motion: That 4 underage players noted in report be approved to play on the U14 Regional team for 2019/2020 season as requested. Motioned by Erin and seconded by Dee. All in favour.</p> <p>Motion: That 3 underage players noted in report be approved to play on the U12 rep team for 2019/2020 season as requested. Motioned by Erin and seconded by Leslie. All in favour.</p> <p>Motion: Underage minor player requesting to play U12 rep, has not been recommended to play at this level for the 2019/2020 season. Motioned by Kelli and seconded by Leslie. All in favour. Encouraged by discussion she will be invited out to practice with U12R team</p> <p>Motion: That 3 Sudbury players be approved to play for West Ferris- U16A team. All in favour.</p>	
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Ways and Means Coordinator's Report (Claire Periard)	-Bingos going well and paperwork is getting completed and submitted to the City on time.		
Equipment Coordinator (Shawnah Smales)	-All but 1 bag has been returned to the Equipment room.		
Web Director's Report (Keith Boegel)	Nothing to report.		
Referee in Chief (Stephen Hamilton)	-Nothing to report.		
Publicity Director (Brennain Lloyd)	-Discussion on upcoming publicity events over the summer should include Canada Day activities, possibly a table at Bay Days in mid June and handing out leaflets at the soccer jamboree and girl's softball tournament in June and possibly August.		
Technical Coordinator (Karl Giesbrecht)	-Nothing to report.		
Sponsorship Coordinator	Report from Larry Tougas that 2019 Provincials brought 1.6 million dollars into the City of North Bay, and the City is interested in partnering with us again for the upcoming Regional tournament.		
Tournament Coordinator's Report (Niko Gregorin)	-Nothing to report.		
New Business	<ol style="list-style-type: none"> 1. Ensure meeting bylaw 9.08 and having new Executive work with incumbents. We have invited the 3 new members to May Executive meeting and have asked current Executive to provide a synopsis of their role. This will be forwarded to the new President. 2. Vacant Executive positions-House League Director-U14 and older, Web Director, Referee-in-Chief. George is unable to commit to the RIC position but is willing to help. No nomination for House League Director-U14 and older at this time. <p style="text-align: center;">-Leslie's sister-Lori would like her to name to stand for Web Director role. She has worked in IT and interested in being on the Executive for 2 year term.</p>	<p>Action: Brennain will announce the new Executive to the membership and in a separate email, will also request any nomination for our 2 vacant positions-Referee-in-Chief and House League Director-U14 and older.</p> <p>Motion: To nominate Lori King for Web Director. She has agreed to allow her name to stand. Motioned by Leslie and seconded by Meaghan. All in favour.</p>	

	<p>3. Discuss specifics of contracted position of Bookkeeper and Treasurer position on the Board. A detailed contract was provided to the Executive to review for Tania's role as Bookkeeper and it outlines her duties in Accounts Receivable, Accounts Payable, preparing annual budget, statements, AGM reporting and fiscal year end reports. This contract is set up on a month to month basis. Compensation is outlined as \$30.00/hr + hst, including administration fees and office supplies and anticipates approximately 3-4 hours monthly. This contract will be attached to the minutes.</p> <p>-Role of Treasurer will be reviewed at next meeting</p>	<p>Motion: To approve the proposed contract for Bookkeeper. Motioned by Barb and seconded by Trina. All in favour. -This contract will be signed by WFRA President, Treasurer and Bookkeeper and signed copy will be kept with Secretary.</p> <p>Action: Role of Treasurer to be reviewed at next meeting.</p>	
<p>Adjournment: Next meeting:</p>	<p>Adjourned at 8:15pm. Next meeting: Monday, June 17 at 6:30pm-Location: WJ Fricker school-790 Norman Ave-Room #TBD.</p>	<p>There being no further business, the meeting was adjourned at 8:15pm. All in favour.</p>	